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# Rapid Start Implementation

## Core Financials + Distribution

This Rapid Start Implementation option is designed for companies who manage and/or distribute inventory as a core part of their business. It includes all of the following:

- Standard project plan
- Standard task list
- Two planning meetings
- Installation of SQL Server 2017 or SQL Server 2016 on one SQL server
- Installation of Microsoft Dynamics GP 2016 R2 or GP 2018 and Management Reporter on one SQL Server and up to 3 workstations
- Standard Rapid Start configuration of one company
- Forms Modifications to include company logo addition to the following forms:
  - One Accounts Payable Check
  - One Accounts Receivable Invoice
  - One Accounts Receivable Statement
  - One Sales Invoice Document
  - One Sales Return Document
  - One Purchase Order Document
- Standard Balance Sheet
- Standard Statement of Profit and Loss
- Standard Microsoft Dynamics GP Security configuration
- Standard Management Reporter Security configuration
- Go Live Support for the following modules:
  - General Ledger
  - Bank Reconciliation (Reconciling Accounts not included)
  - Payables Management
  - Receivables Management
  - Inventory
  - Sales Order Processing
  - Purchase Order Processing
- Month End Training for the following modules:
  - General Ledger
  - Bank Reconciliation (Reconciling Accounts not included)
  - Payables Management
  - Receivables Management
  - Inventory
  - Sales Order Processing
  - Purchase Order Processing
  - Management Reporter – Report Generation

- Conversion of Data
  - Master Records: Accounts, Customers, Vendors, Items
  - Open Transactions: Beginning balances for Accounts, Receivables, Payables, Inventory including beg balances
  - Configuration Settings: Company Address, Customer type, Payment Terms, Shipping Methods, Fiscal Year
- One project close meeting

### **Assumptions:**

- Customer project team members will complete the following e-Learning courses available on CustomerSource no more than 30 days prior to Go-Live date.
- Data for import will be provided to OTT in the format specified by OTT. Services performed by OTT to massage data for import will be billed outside the scope of this project.
- Data validation post-import will be performed by customer. Services performed by OTT to assist in data validation will be billed outside the scope of this project.
- Customer will enter open POP purchase orders and outstanding bank transactions.
- Services performed by OTT to analyze customer's business processes and modify standard configuration to accommodate said business processes will be billed outside the scope of this project.
- Services performed by OTT beyond the Go-Live date will be billed outside the scope of this project.
- Services performed by OTT to modify standard reports will be billed outside the scope of this project. For example; replacement of existing fields, addition of fields, or removal of fields from standard Microsoft Dynamics GP standard reports.
- Services performed by OTT to modify standard forms beyond the addition of the company logo will be billed outside the scope of this project.
- Services performed by OTT to modify the Standard Balance Sheet and/or Standard Statement of Profit and Loss will be billed outside the scope of this project.
- Services performed by OTT to provide additional documentation beyond the following templates will be billed outside of the scope of this project. Templates included are:
  - Dynamics GP How to add a customer
  - Dynamics GP How to add a vendor
  - Dynamics GP How to enter a payable computer check
  - Dynamics GP How to enter payable invoices and credit memos
  - Dynamics GP How to enter receivable cash receipt
  - Dynamics GP How to enter receivable invoices and credit memos
  - Dynamics GP How to enter SOP invoices and returns
  - Dynamics GP How to enter POP purchase order and shipment/invoice receipt

**Call OTT, Inc. for pricing on our Rapid Start Implementation and other deployment and review plans.**



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