| RapidStart Implementation | $14,995.00 |
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**Includes:**

- Standard project plan
- Standard task list
- Two planning meetings
- Installation of SQL Server 2008 R2 or SQL Server 2012 on one SQL server
- Installation of Microsoft Dynamics GP 2013 and Management Reporter on one SQL Server and up to 3 workstations
- Standard RapidStart configuration of one company
- Forms Modifications to include company logo addition to the following forms:
    - One Accounts Payable Check
    - One Accounts Receivable Invoice
    - One Accounts Receivable Statement
    - One Sales Invoice Document
    - One Sales Return Document
    - One Purchase Order Document
- Standard Balance Sheet
- Standard Statement of Profit and Loss
- Standard Microsoft Dynamics GP Security configuration
- Standard Management Reporter Security configuration
- Go Live Support for the following modules:
    - General Ledger
    - Bank Reconciliation (Reconciling Accounts not included)
    - Payables Management
    - Receivables Management
    - Inventory
    - Sales Order Processing
    - Purchase Order Processing
- Month End Training for the following modules:
    - General Ledger
    - Bank Reconciliation (Reconciling Accounts not included)
    - Payables Management
    - Receivables Management
    - Inventory
    - Sales Order Processing
    - Purchase Order Processing
    - Management Reporter – Report Generation
- Conversion of Data
    - Master Records: Accounts, Customers, Vendors, Items
    - Open Transactions: Beginning balances for Accounts, Receivables, Payables, Inventory including beg balances
    - Configuration Settings: Company Address, Customer type, Payment Terms, Shipping Methods, Fiscal Year
- One project close meeting

**Assumptions:**

- Client's project team members will complete the following e-Learning courses available on CustomerSource no more than 30 days prior to Go-Live date.
- Data for import will be provided to OTT, Inc. in the format specified by OTT, Inc.

Microsoft Partner

Gold Enterprise Resource Planning
Silver Customer Relationship Management
Silver Portals and Collaboration
Silver Business Intelligence
Silver Midmarket Solution Provider

- o Services performed by OTT, Inc. to massage data for import will be billed outside the scope of this project.
- Data validation post-import will be performed by the client. Services performed by OTT, Inc. to assist in data validation will be billed outside the scope of this project.
- Client will enter open POP purchase orders and outstanding bank transactions.
- Services performed by OTT, Inc. to analyze client's business processes and modify standard configuration to accommodate said business processes will be billed outside the scope of this project.
- Services performed by OTT, Inc. beyond the Go-Live date will be billed outside the scope of this project.
- Services performed by OTT, Inc. to modify standard reports will be billed outside the scope of this project. For example; replacement of existing fields, addition of fields, or removal of fields from standard Microsoft Dynamics GP standard reports.
- Services performed by OTT, Inc. to modify standard forms beyond the addition of the company logo will be billed outside the scope of this project.
- Services performed by OTT, Inc. to modify the Standard Balance Sheet and/or Standard Statement of Profit and Loss will be billed outside the scope of this project.
- Services performed by OTT, Inc. to provide additional documentation beyond the following templates will be billed outside of the scope of this project. Templates included are:
  - o Dynamics GP How to add a customer
  - o Dynamics GP How to add a vendor
  - o Dynamics GP How to enter a payable computer check
  - o Dynamics GP How to enter payable invoices and credit memos
  - o Dynamics GP How to enter receivable cash receipt
  - o Dynamics GP How to enter receivable invoices and credit memos
  - o Dynamics GP How to enter SOP invoices and returns
  - o Dynamics GP How to enter POP purchase order and shipment/invoice receipt

| Optional Additional Services | |
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| **Excel Reports Deployment and review** | **$500.00** |
| **SQL Server Reporting Services Reports & Models deployment & review** | **$800.00** |